**Director of Adult Discipleship**

3/20/2019 (last revised)

**Trinity Reformed Church exists *to follow Jesus in mission by connecting people to God, to each other, and to God’s redemptive work in the world.***

The Director of Adult Discipleship helps fulfill this mission by leading and equipping the congregation in strategic areas of purpose, by serving alongside the Lead Pastor as a team player with a servant heart, and by fostering an atmosphere where God is glorified and God’s people are sent out to participate in God’s mission. While the role has specific areas of ministry, freedom is also given to begin new missional initiatives that extend Trinity’s external focus.

This is a 25-30 hour/week position.

**QUALIFICATIONS**

1. Demonstrates a vibrant, living, and deep personal relationship with Jesus Christ.
2. Strong preference for an ordained pastor or elder in the Reformed Church in America.
3. Demonstrates gifts and skills-sets in leadership and has the capacity to function as a “leader of leaders.” Is committed to a missional vision for discipleship.
4. Clear communication skills, relational ability, organizational strength, teaching aptitude.
	1. Teachable, humble, team-oriented servant heart.

**RELATIONSHIPS AND ACCOUNTABILITY**

1. Ministers in close cooperation with other staff under the leadership of the Lead Pastor, and is accountable to the Leadership Team through the Human Resource Team.
2. Is accountable to the Board of Elders for life and doctrine.
3. Participates in regular Staff meetings and Full Consistory meetings.
4. Provides direction to, and facilitates communication with, the various ministry teams for the specific areas of responsibility assigned.
5. Receives annual appraisal from the Lead Pastor and Human Resource Team.

**SPECIFIC AREAS OF RESPONSIBILITY**

* + 1. **Spiritual Formation**
	1. Provides overall leadership to the Discipleship Team, whose primary task is to facilitate

 a vision and strategy for faith formation from cradle to grave.

 b. Empowers, equips, and supports leaders for the various ministry teams under

 the wide umbrella of discipleship at Trinity.

 c. Facilitates vision and implementation of adult discipleship opportunities

 (including Sunday mornings and midweek).

**2. Life Groups**

a. Facilitates vision and strategic implementation of life groups, utilizing the Life Groups Team.

 This includes working with already existing groups/models and imagining new ways to help

 people experience connection and growth in community at Trinity.

b. Works in partnership with the Connections Coordinator to get people in various life groups.

c. Regularly identifies new leaders for life groups and trains, coaches and develops them.

**GENERAL RESPONSIBILITIES**

* + 1. Worship: Participates in worship services as requested and where gifted. This may include preaching when asked by the Lead Pastor.
		2. Participates in community activities and functions. Volunteers time outside church programs.

3. Other responsibilities as may be assigned.

**Personal Growth**

1. Takes personal responsibility for ongoing growth as a disciple and leader.
2. Is expected to take one week of continuing education each year.
3. Plans personal renewal days throughout the year.
4. Commits to taking personal vacation each year. Vacation to be taken in conjunction with staffing schedules.